

International Center of the Capital Region Internship Application

Name: _____

School Address: _____

City _____ State _____ Zip _____

Permanent Address: _____

City _____ State _____ Zip _____

School Telephone Number: (____) _____

Permanent Telephone Number: (____) _____

Email Address: _____

Are you legally eligible to work in the U.S.? _____

If you are not a U.S. Citizen, are there any restrictions on your eligibility for employment?

Dates available to perform internship: _____

Education:

TYPE OF SCHOOL	NAME AND LOCATION	DEGREE/DATE MAJOR
High School	_____	_____
	_____	_____
College Attending	_____	_____
	_____	_____

Scholastic Honors and/or Licenses: _____

Employment History (Includes paid, volunteer, and intern positions)

Most Recent Employer: _____

Address _____

City _____ State _____ Zip _____

Telephone number (____) _____

Supervisor (Name & Title): _____

Position Title: _____

Description of Duties: _____

Start Date: _____ End Date: _____

Employer: _____

Address _____

City _____ State _____ Zip _____

Telephone number (____) _____
Supervisor (Name & Title): _____
Position Title: _____
Description of Duties: _____

Start Date: _____ End Date: _____

References:

Name: _____ Telephone Number (____) _____
Company/ School: _____
Relationship: _____ Known how long: _____

Name: _____ Telephone Number (____) _____
Company/ School: _____
Relationship: _____ Known how long: _____

Name: _____ Telephone Number (____) _____
Company/ School: _____
Relationship: _____ Known how long: _____

Why you would like to work as an intern with the International Center of the Capital Region?

I certify that all of the statements in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal.

Signature _____ Date: _____

INTERNSHIP PROGRAM INFORMATION

The International Center of the Capital Region offers internships. The internship program is designed to provide college students with an opportunity to learn about citizen diplomacy and the supporting areas of ICCR.

Internship Positions Available: Internship opportunities are available in a variety of areas with the International Center.

Eligibility: A candidate must be a current graduate student or an undergraduate student at the time of application and throughout the duration of the internship.

General Information: Interns are expected to work between 10 and 20 hours a week.